

International Society of Critical Health Psychology (ISCHP)

Report and Action Notes from the Biennial General Meeting of the Society
23rd July 2013 at the 8th Biennial Conference, Bradford, UK

Apologies

- Wendy Stainton Rogers (ISCHP Chair)
- Peter Branney (ISCHP Conference Organising Committee member)
- Lauren Breen (ISCHP Executive Committee member)
- Antonia Lyons (ISCHP Executive Committee member)
- Radoslaw Stupak (ISCHP Executive Committee member)

Reports

Kerry Chamberlain (ISCHP Past Chair) welcomed ISCHP members, explained why he was standing in for Wendy to chair the meeting, and introduced the meeting's agenda.

Priority was placed on covering three topics:

1. Deciding on the venue for ISCHP's 9th biennial meeting in 2015.
2. Ensuring international/postgraduate representation on the executive committee and the possibility of instigating a term of office and creating a Vice-Chair role.
3. Consideration of how ISCHP can co-ordinate its communication processes with particular emphasis on supporting postgraduate members.

Brief reports were made by:

- Chris Stephens (Treasurer)
- Britta Wigginton (Executive Committee Postgraduate Student Representative)
- Michelle Lafrance (critical health psychology programmes list)
- Adam Bourne and Tria Moore (Newsletter Editors)
- Gareth Treharne (Facebook page administration)
- Kerry Chamberlain (email list, website)

Action notes from the meeting (with a few updates)

Finances	Actions	Who?
<p>Chris Stephens confirmed that the balance of profits from previous ISCHP conferences are held in ISCHP's central bank account, which is now held with Kiwibank in New Zealand with a balance of around NZ\$20,000. This balance is separate to the local conference account, which will be reported on in full in a Treasurer's report when the final figures are to hand.</p> <p>The previous central ISCHP bank account with Barclays Bank in the UK has been closed because of considerable problems establishing new signatories and making transfers. The signatories for the Kiwibank ISCHP account are Kerry Chamberlain, Antonia Lyons, Chris Stephens and Gareth Treharne. Two signatories are required to authorise any transaction and the bank account is run as per ISCHP's operational principles (http://ischp.net/presentation.html).</p> <p>Conference bursaries of £200 were awarded to 25 postgraduate students this year. The aim of this scheme was to particularly facilitate attendance of international students. All student attendees paid a reduced conference fee, which has always been the case at ISCHP conferences to encourage student attendance.</p>	<p>Financial outcome of 2013 conference to be finalised and profits to be transferred to the central ISCHP bank account.</p>	<p>Chris Stephens, Christine Horrocks and Sally Johnson.</p>
ISCHP 2015 Conference	Actions	Who?
<p>Catriona Macleod outlined the bid to host ISCHP 2015 that she led in collaboration with colleagues at Rhodes University, Grahamstown, South Africa. She noted the possibility of timing the conference to fit with the National Arts Festival that is held in late June and early July. The dates of the conference will be Monday 6th to Wednesday 8th July 2015. The bid was unanimously accepted.</p>	<p>Convene a conference organising committee.</p>	<p>Catriona Macleod and Wendy Stainton Rogers.</p>
<p>Feedback on the ISCHP 2013 conference will be requested and passed on to the South African team to inform their planning for the 2015 conference.</p>	<p>Collate feedback on ISCHP 2013 conference.</p>	<p>Christine Horrocks and Sally Johnson.</p>
<p>A venue within Europe will be sought for ISCHP 2017 in order to maintain the alternation between Europe and elsewhere that ensures ISCHP's continued connection with the large membership group within Europe whilst also encouraging international membership and networking. The decision about the venue will be made at ISCHP 2015 or soon after.</p>	<p>Circulate call for bids in early 2015.</p>	<p>Gareth Treharne and Wendy Stainton Rogers.</p>

ISCHP Executive Committee	Actions	Who?
<p>Gareth Treharne reported on nominations for the ISCHP Executive Committee. An updated list is appended to these notes. The committee can be contacted by emailing ischp-exec@lists.massey.ac.nz.</p> <p>Floriane Fonjallaz (Website Co-ordinator) has stood down from the Executive Committee. All other members have remained on the committee and in the same roles.</p> <p>Prior to the meeting Carla Rice and Antonia Lyons were nominated to join the Executive Committee (with their knowledge) and both were accepted. A call for further nominations was proposed and the following individuals nominated and accepted: Abigail Locke and Poul Rohleder as international representatives; Alexandra Gibson and Janice Moodley as postgraduate student representatives. Shona Crabb (2011 Conference Chair) agreed to stay on the committee as an international representative, and Christine Horrocks and Sally Johnson will remain as Past Conference Chairs. Subsequent to the meeting, Peter Branney (who was unable to attend) was nominated and accepted as an international representative.</p>	<p>Update the Executive Committee email list.</p>	<p>Gareth Treharne and Chris Stephens. [Done.]</p>
<p>Gareth Treharne proposed the creation of a Vice-Chair role as a person to support the Chair and learn about the role with the idea of progressing to become the next Chair if nominated and willing. This proposal was accepted and Gareth nominated Chris Stephens as Vice-Chair. Chris was agreeable, and there being no further nominations, was duly elected to the role. She clarified that she will also remain in the role of Treasurer at present.</p> <p>The notion of instigating a 4-year term of office for Executive Committee members was proposed and debated. Ian Lubek raised the point that ISCHP benefits from retaining committee members with experience and suggested that re-nomination could be a solution barring alternatives. The term of office was tentatively agreed upon and will be revisited in 2015 when the committee structure is raised. It was agreed that we need better constitutional processes for appointments to the Executive committee, although it was also agreed that we did not wish to document this in a formal constitution, but to have a set of mutually agreed procedures (as for our decision on conference rotation in and out of Europe).</p>	<p>Communication about committee structure to be raised prior to the 2015 general meeting.</p>	<p>Wendy Stainton Rogers, Chris Stephens and Gareth Treharne.</p>
Student involvement/support and career development	Actions	Who?
<p>Britta Wigginton spoke about the postgraduate student involvement in ISCHP. She raised a request for postgraduates to be offered the opportunity to chair sessions and mentored in other ways at ISCHP conferences and in between. It was noted that this will be instigated more strongly at future conferences.</p>	<p>Plan for student involvement at ISCHP 2015.</p>	<p>The conference organising committee.</p>
<p>Michelle Lafrance reported on her efforts to co-ordinate information about the location and costing of international postgraduate courses in health psychology that have a critical focus. Because of the varied level of detail she received the difficulty maintaining up-to-date information about fees in particular, this information was not published. The possibility of listing course contacts on the ISCHP website was raised.</p>	<p>Facilitate career mentoring via the website and mailing list.</p>	<p>Student members and the early career liaisons.</p>

Newsletter, communications and social media	Actions	Who?
<p>Adam Bourne and Tria Moore stood down as Newsletter Editors and were thanked for their work over the past 4 years. They nominated Glen Jankowski and Jessica Lowndes as their successors; they agreed and were elected unanimously. Adam and Tria agreed to remain on the Executive Committee as international representatives.</p> <p>The newsletter is an important part of ISCHP's identity as it is circulated to all members and also used to inform potential keynote speakers and potential conference host organisations about the Society.</p>	<p>Produce the next newsletter with a focus on the 2013 conference.</p>	<p>Glen Jankowski and Jessica Lowndes in liaison with attendees and all members.</p>
<p>Gareth Treharne reported that he and Radoslaw Stupak have been administering an official Facebook page for ISCHP (https://www.facebook.com/ISCHPsychology), which has involved posting information about studies, jobs and events (particularly ISCHP 2013) as well as interesting critical health psychology academic articles and mainstream news stories. The possibility of embedding the feed from this page and Twitter posts mentioning #ISCHP within the main ISCHP website was raised. There was not enough time at the meeting to discuss the agenda point about instigating a Communication Co-ordinator role; Kerry Chamberlain is leading this co-ordination through the email list and members are encouraged to join him in sending relevant announcements etc. to the ISCHP members email list (ischp@lists.massey.ac.nz). Kerry reminded attendees that membership of ISCHP has always been automatic for anyone who attends an ISCHP conference and stands at around 600. After the 2013 conference all new attendees will be added to the list. A small levy for fees is added to the registration costs of ISCHP (£15 in 2013) but there are no annual fees in order to overcome administration costs.</p> <p>In addition, anyone wanting to join the list (and hence join ISCHP) in between conferences can do so by emailing: sympa@lists.massey.ac.nz with the following in either the subject or body of the email: SUBSCRIBE ISCHP.</p>	<p>Encourage colleagues and students to join.</p> <p>Send important announcements to the mailing list and topical information to the Facebook page administrators.</p>	<p>All ISCHP members.</p>
ISCHP website	Actions	Who?
<p>Kerry Chamberlain reminded attendees that the ISCHP website (http://www.ischp.net) exists and is hosted by Massey University, New Zealand. The Website Co-ordinator appointed in 2011, Floriane Fonjallaz, who created the content has stood down but the website remains editable by a Massey technician. Jessica Lowndes agreed to assist with the website in addition to co-editing the newsletter.</p> <p>Previous local ISCHP conference websites have been removed but previous action notes, newsletters and abstract booklets are available on the main ISCHP website. Materials from the current conference website (http://www.bradford.ac.uk/ssis/ischp/) will also be migrated.</p>	<p>Update the ISCHP website and work on ways to co-ordinate communications.</p> <p>Post materials from ISCHP 2013.</p>	<p>Kerry Chamberlain, Jessica Lowndes and Gareth Treharne.</p>

ISCHP Executive Committee Members (after the July 2013 conference)

Email: ischp-exec@lists.massey.ac.nz

Role	Name	Email	Institution
Chair	Wendy Stainton Rogers	w.stainton-rogers@open.ac.uk	Faculty of Health & Social Care, The Open University, Milton Keynes, UK
Past Chair and Communication Co-ordinator	Kerry Chamberlain	k.chamberlain@massey.ac.nz	School of Psychology, Massey University, Albany, New Zealand
Vice-Chair, Treasurer and Membership Secretary	Chris Stephens	c.v.stephens@massey.ac.nz	School of Psychology, Massey University, Palmerston North, New Zealand
Secretary	Gareth Treharne	gtreharne@psy.otago.ac.nz	Department of Psychology, University of Otago, Dunedin, New Zealand
Conference Chair (2015)	Catriona Macleod	c.macleod@ru.ac.za	Department of Psychology, Rhodes University, Grahamstown, South Africa
Past Conference Co-Chairs (2013)	Christine Horrocks	c.horrocks@mmu.ac.uk	Department of Psychology, Manchester Metropolitan University, Manchester, UK
	Sally Johnson	s.e.johnson2@bradford.ac.uk	Department of Psychology, University of Bradford, Bradford, UK
Newsletter Editors	Jessica Lowndes	j.lowndes@leedsmet.ac.uk	School of Social, Psychological & Communication Sciences, Leeds Metropolitan University, Leeds, UK
	Glen Jankowski	g.jankowski@leedsmet.ac.uk	School of Social, Psychological & Communication Sciences, Leeds Metropolitan University, Leeds, UK
Early Career Liaisons	Suzie Cosh	suzanne.cosh@bkh-guenzburg.de	Department of Psychiatry II, Universität Ulm, Ulm, Deutschland/Germany
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	Sally Sargeant	ssargean@bond.edu.au	School of Social Sciences, Bond University, Robina, Australia
	Azizi Seixas	azizi.seixas@gmail.com	City University of New York, New York, USA
Postgraduate Student Representatives	Alexandra Gibson	alexandra.gibson@uqconnect.edu.au	Department of Psychology, University of Queensland, Brisbane, Australia
	Britta Wigginton	b.wigginton@uq.edu.au	Department of Psychology, University of Queensland, Brisbane, Australia

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ISCHP Executive Committee Members continued

Role	Name	Email	Institution
International Representatives	Adam Bourne	adam.bourne@lshtm.ac.uk	Sigma Research, London School of Hygiene & Tropical Medicine, London, UK
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